

## Membership Application Form (Corporation)

- Please complete the form in **BLOCK LETTERS**.
- **IMPORTANT:** Please read the "Instructions of Application for Membership" carefully before completing the form.

### 1. Application for Membership:

Corporation (For Firms Only) < Corporation Admission Fee : HK\$2,000,  
Annual Renewal Fee : HK\$1,000 for 2 nominees >

### 2. Company Profile:

Company Name (English): \_\_\_\_\_

(Chinese): \_\_\_\_\_

Correspondence Address: \_\_\_\_\_

\_\_\_\_\_

B.R. No.: \_\_\_\_\_ Nature of Business: \_\_\_\_\_  
(please enclose copy of Business Registration Certificate)

Contact Person: \_\_\_\_\_ Position: \_\_\_\_\_

Tel. No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Website: \_\_\_\_\_

### 3. Two (2) Nominated Representatives:

Name in English: \_\_\_\_\_  
Family Name Given Names

Name in Chinese: \_\_\_\_\_

Position: \_\_\_\_\_ Tel. No.: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Name in English: \_\_\_\_\_  
Family Name Given Names

Name in Chinese: \_\_\_\_\_

Position: \_\_\_\_\_ Tel. No.: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_

#### 4. Declaration

We certify that the information given in this application is true & correct & we agree, if elected, we shall be governed by the articles and by-laws of the Association.

\_\_\_\_\_  
Applicant's Authorized Signature with Company Chop

\_\_\_\_\_  
Date (dd / mm / yy)

\_\_\_\_\_  
Name of Authorized person

\_\_\_\_\_  
Position of Authorized Person

#### 5. Proposers: *(Application for membership must be supported by at least two proposers (Council Member or Fellow Member of the Association)).*

1<sup>st</sup> Proposer: Name \_\_\_\_\_ Signature \_\_\_\_\_

2<sup>nd</sup> Proposer: Name \_\_\_\_\_ Signature \_\_\_\_\_

#### Checklist

- Membership Application Form (Corporation)
- Corporation Admission Fee \$2,000 by cash or cheque. Cheque please made payable to "Hong Kong Association of Energy Engineers Ltd."

All completed Membership Application Form (Corporation) should be sent by post to:

**Chairman, Membership Committee  
Hong Kong Association of Energy Engineers Ltd.,  
16/F., Shanghai Centre,  
473-475 Shanghai Street, Yau Ma Tei, Kowloon.**

- Photocopy of Business Registration Certificate

#### For HKAEE Use Only

Membership No.:      CM \_\_\_\_\_      Receipt No.: \_\_\_\_\_

Amount:              HK\$ \_\_\_\_\_      Paid by:      Cash / Cheque \_\_\_\_\_

Bank Name:              \_\_\_\_\_      Date:              \_\_\_\_\_

Chairman, Membership Committee:      \_\_\_\_\_      Date:              \_\_\_\_\_

## INSTRUCTIONS FOR APPLICATION FOR MEMBERSHIP

### 1. General

- 1.1 The application should be completed in full and must be accompanied by the following documents as appropriate:
  - Photocopy of certificates and diplomas of membership of other professional institutions
  - Photocopy of certificates and diplomas for academic qualifications
- 1.2 Any false declarations, whether on the part of the applicant or the proposer(s), may lead to disciplinary and/or legal action.
- 1.3 The Association is not bound to give any reason for their refusal to admit any person to membership, or to transfer a person from one class of membership to another. Any applicant who is refused admission shall not re-submit within 12 calendar months from the date the application is rejected.
- 1.4 Applications which do not meet the full requirements of the by-laws of the Association will not be considered. The Association reserve their rights not to consider any applications should the required information is not disclosed by the applicant.

### 2. Qualifications for various Classes of Membership

- 2.1 Application for the class of **Fellow**:
  - Fellow shall be a Member with significant contribution to the energy engineering industry and/or to the development of the Association and be recommended by the Board to become Fellow.
- 2.2 Application for the class of **Member**:
  - Member shall be a graduate from an engineering college or university or be a professional engineer or architect. Others with appropriate qualification and experience and approved by the Board can also be accepted as members.
- 2.3 Application for the class of **Affiliate**:
  - Affiliate Member shall be a person interested in the objectives of the Association who is not completely qualified to be a full member.
- 2.4 Application for the class of **Student**:
  - Student Member shall be an individual under 30 years of age and be a student in a college or university preferably of technical discipline.

## **INSTRUCTIONS FOR APPLICATION FOR MEMBERSHIP** (Cont'd)

### 2.4 Application for the class of **Corporation (For Firms Only)**:

- Corporation Member shall be a corporation, firm or institution actively engaged in consulting, manufacturing of energy related products or services which endorses the policies of the Association.

## **3. Annual Membership Fee and Corporation Admission Fee**

- 3.1 All applications must be accompanied with the annual membership fee. Annual membership fee paid is not refundable. Annual membership fee will be refunded to the applicant if the application is refused.
- 3.2 Cheque please made payable to “**Hong Kong Association of Energy Engineers Ltd.**” with the Membership Application Form.
- 3.3 Annual membership fee:

<b>Classes of Membership</b>	<b>Annual Membership Fee</b>	<b>Corporation Admission Fee</b>
Fellow	HK\$500	--
Member	HK\$500	--
Affiliate	HK\$500	--
Student	HK\$100	--
Corporation (For Firms Only)	HK\$1,000 for 2 Nominees	HK\$2,000

- 3.4 Except corporation membership fee, annual membership fee is HK\$500 before 30 June or HK\$300 after 30 June.
- 3.5 Application for membership must be supported by at least two proposers (Council Member or Fellow Member of the Association).
- 3.6 Any member shall be liable to pay the annual membership fee for the ensuring year upon admission into membership and upon expiry of the annual membership fee for the current year. (Financial year runs from 1st January to 31st December).
- 3.7 All completed membership application form should be sent by post to the **Chairman, Membership Committee, Hong Kong Association of Energy Engineers, 16/F., Shanghai Centre, 473-475 Shanghai Street, Yau Ma Tei, Kowloon.** Additional and updated information may also be available from the web site of the Association (<http://www.hkaee.org>).